

ADMINISTRATIVE - INTERNAL USE ONLY

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DCI/IC-76-4240

23 September 1976

MEMORANDUM FOR: Director of Personnel
VIA : Office of General Counsel
INITIAL FROM :
Chief, Support Staff, IC
SUBJECT : Personal Services Contracts

1. It is requested that all future personal services contracts entered into by this office be prepared in the name of the Intelligence Community Staff, vice the Central Intelligence Agency. We consider this advisable since the budget appropriations for the IC Staff, beginning with FY 77, are separate from those of the CIA. Further, it is important that the separation of the IC Staff from the CIA be distinctly reflected in the advent of public and Congressional scrutiny. We are of the opinion that this action will insure that individuals with whom we enter into contractual agreements have no legal basis for making future claims against the CIA as a result of their association with the IC Staff.

2. Attached herewith is a copy of Joint Conference Committee Report which appears to provide a legal basis for this request. We do desire that Contract Personnel Division continue to handle contracting arrangements as a "service of common concern," without any change in the procedural aspects of this important function. The Conference Committee Report states that "the conferees agreed that, to the extent it is permissible under existing law, the authorities granted to the Director of Central Intelligence and to the Central Intelligence Agency in regard to such activities as hiring and procurement practices may apply to the activities funded by the 'Intelligence Community Oversight' appropriation." By implication this would provide the authority for the broad range of activity currently conducted by the CIA Directorate of Administration on behalf of the IC Staff.

3. Your approval is requested for preparation of future personal services contracts as described above. Should you desire any further information, we will be pleased to comply with your request.

STATINTL

Attachment
As stated

ATINTE CONCUR:

ATINTL

/s/

Office of General Counsel

* Subject to comments in memo from
[redacted] to Chief, Support Staff,
March 1977

*****APPROVED:

(Signed) F. W. M. Jones

Director of Personnel

14 MAR 1977

Date

1 APR 1977

Date

***** Subject to the concurrence of the General Counsel and the D/DCI/IC in the attached sample contract for a contract employee hired by the IC Staff in excess of one year.

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